EAST MOUNTAIN FOOD PANTRY

EAST MOUNTAIN FOOD PANTRY, INC.

1342 NM 333 • Suite B • Tijeras • NM • 87059-7351 www.EastMountainFoodPantry.org

Annual Member Meeting Announcement

The East Mountain Food Pantry, Inc. (EMFP) will be holding its **Annual Member Meeting at 10 am Friday**, **20 December 2024 at Desert Light Christian Church (formally Canyon Bible Church)**.

Meeting Location:

Desert Light Christian Church

1342 NM-333 Suite D, Tijeras, NM 87059-7351

(in the same building the Pantry is located)

The purpose of the Annual Member's Meeting is for Members to:

Introduce Members, Directors, Officers, Employees and Guests

Approve Consent Calendar:

Agenda, Previous 12 Month's Financial Reports, Independent Auditor's Report for 2023, 2023 IRS 990 Tax Return, 2023 NM Attorney General Charitable Organization

Registration Statement

Election of New Members (none nominated by the Board of Directors)

Nominations and Election of Directors Nominations and Election of Officers

Discussion and Approval of the 2025 Budget

Transact any other business as may properly come before the Members

The Current Members of EMFP are:

Cindy Hunt Sammie Hutchison Amy Rome David Smith

Vicki Wheatley

The Current Directors and Officers are:

Cindy Hunt Director

Amy Rome Director, Corporate President

Cheryl Smith Corporate Treasurer

David Smith Director, Corporate Secretary & Chief Financial Officer

Vicki Wheatley Director, Corporate Vice-President

The Agenda and a Draft of the proposed 2025 Budget is attached to this notice and was posted to the EMFP website no later than two weeks prior to the Meeting on the following web page:

www.EastMountainFoodPantry.org/corporate

The current Corporate Bylaws and Articles of Incorporation may also be found on the above web page.

Only Members of the EMFP are eligible to vote at the Annual Meeting, but everyone is invited to attend and, if appropriate, participate.

To make sure we have enough accommodations for those attending please send an RSVP e-mail to: **Secretary@EastMountainFoodPantry.org**, in the subject line please enter: Annual Meeting Attendance. In the body of the email please indicate your name and how many will be attending.

Thank you and we look forward to your attendance.

Amy Rome, President, East Mountain Food Pantry Inc

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AGENDA FOR 20 DECEMBER 2024 ANNUAL CORPORATE MEETING

The Annual Corporate Meeting of the East Mountain Food Pantry, Inc. will be held at:

Desert Light Christian Church (formally Canyon Bible Church) 1342 NM-333, Suite D Tijeras, NM 87059-7351

in Bernalillo County, starting at:

10 am on Friday 20 December 2024.

AGENDA

- 1. Call to Order Annual Meeting at 10 am. Roll Call.
- 2. Waiver of Notice Signed by Members
- 3. Quorum
- 4. Introduction of Members, Board of Directors, Officers and Employees
- 5. Introduction of Guests
- 6. Approval of Consent Calendar:
 - a. Agenda
 - b. Financial Reports December 2023 through November 2024
 - c. Independent Auditor's Report for 2023
 - d. IRS Form 990 Tax Return for 2023
 - e. NM AG Charitable Organization Registration Statement for 2023
- 7. Election of New Members (none nominated by Board of Directors)
- 8. Nominations and Election of Directors
- 9. Nominations and Election of Officers
- 10. Discussions and Approval of 2025 Budget
- 11. Transact Any Other Appropriate Business
- 12. Adjourn



TOTAL FOOD PANTRY EXPENSES

NET FOOD PANTRY

EAST MOUNTAIN FOOD PANTRY

NTAIN 2025 DRAFT BUDGET

DRAFT

ESTABLISHED 1989	DIVACI		
	2025 E	2025 BUDGET	
	ANNUAL	MONTHLY	
FOOD PANTRY BUDGET	AMOUNT	Average	
FOOD PANTRY REVENUE:			
General	100,100	8,342	
Grants	6,000	500	
In-Kind	819,800	68,317	
Interest	24,500	2,042	
Processing Fees	200	17	
Other Income (UBI)	5,000	417	
TOTAL FOOD PANTRY REVENUE	955,600	79,635	
FOOD PANTRY EXPENSES:			
Advertising	2,000	167	
Client Items (79% of Budget Expenses):			
In-Kind (78% of Budget Expenses)	819,800	68,317	
Purchased	10,600	883	
Total Client Items	830,400	69,200	
Depreciation	38,100	3,175	
Fees	9,000	751	
Insurance	11,000	917	
Maintenance	8,900	742	
Staffing	120,900	10,075	
Supplies	9,200	767	
Transportation	10,400	867	
Utilities	10,800	900	

87,561

(7,926

1,050,700

(95,100)



EMFP CHANGE IN NET ASSETS

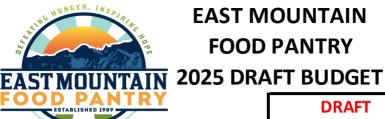
FOOD PANTRY

NTAIN 2025 DRAFT BUDGET

OOD PANTRY ESTABLISHED 1989	DR	DRAFT	
	2025 B	2025 BUDGET	
	ANNUAL	MONTHLY	
PROPERTY BUDGET	AMOUNT	Average	
PROPERTY REVENUE:			
Interest	5,400	450	
Rental (Rent plus Electric)	61,900	5,158	
TOTAL PROPERTY REVENUE	67,300	5,608	
PROPERTY EXPENSES:			
Depreciation	33,800	2,817	
Insurance	6,600	550	
Maintenance	9,800	817	
Staffing	3,800	316	
Supplies	200	17	
Taxes	3,100	258	
Utilities	6,300	525	
TOTAL PROPERTY EXPENSES	63,600	5,300	
NET PROPERTY	3,700	308	

(7,618

(91,400)



Equipment (Expensed)

EAST MOUNTAIN FOOD PANTRY

200

ESTABLISHED 1989		DRAFT 2025 BUDGET ANNUAL MONTHLY	
CAPITAL BUDGET	AMOUNT	Average	
PANTRY CAPITAL			
Capital Equipment	40,000	3,333	
Equipment (Expensed)	200	17	
TOTAL PANTRY CAPITAL	40,200	3,350	

TOTAL PROPERTY CAPITAL	200	17
TOTAL EMFP CAPITAL EXPENDITURES	40,400	3,367